



'Through God's Love We Learn and Flourish Together'

Corinthians 16:14



Aylburton Church of England Primary School
Church Road
Aylburton
Lydney
GL15 6DB
01594 842426

Dear Parent(s)/Guardian(s),

We have one vacancy for a Parent governor on the English Bicknor & Aylburton Local Academy Committee.

Local governors have an important governance role in supporting the Severn Federation Academy Trust. Local Committees are essential in maintaining the high level of education and wellbeing of the pupils of the individual school which they represent; as well as maintaining good communication with pupils, staff parents and the wider community.

If you would like more information then please see the FAQ's sheet attached; or you can contact your Governance Professional via email; governance@sfat.uk.

Parent governors are elected by the parents of the school they represent and must be a parent of, or have parental/guardianship responsibility for, a pupil at the school at the time when he or she is elected. If you would like to be part of the Local Academy Committee then please nominate yourself by informing the School Office by emailing admin@aylburton.gloucs.sch.uk. If there are more nominations than vacancies then an election will be held; you will be sent a ballot paper and the information necessary to register your vote.

The nomination period ends on **Friday, 10th November**. Please ensure your nominations are received by the school prior to this date.

Yours Sincerely,

Emma Isaac
Executive Headteacher

Local Academy Committee FAQ's

How does governance of a Multi Academy Trust work?

All Multi Academy Trusts have to have Members and Trustees. However, the Trust can also choose to have local governance for each school within the Trust as well. The Trustees of the Severn Federation Academy Trust have chosen to have a Local Academy Committee which will represent each school.

What does a Local Academy Committee do?

- Represents their school within the Trust; to help ensure the Trust works in one entity to equally ensure all schools are represented.
- Support the effective operation of the Trust and its policies.
- Reviews the performance of pupils through data assessment and school visits.
- Maintain the Vision, Ethos, wellbeing of staff and pupils and Spiritual Commitment of the school.
- Provides Trust Board engagement with the school, its parents and local community to ensure the Academy Trustees stay connected.
- Brings any issues and risks to the attention of the Trust Board.
- Provides constructive feedback to the board where a policy may not be effective in the local context and suggest alternative approaches.
- Communicates with pupils, staff, parents/carers and the outside community to promote transparency and further ties within the community the school represents.
- To report to Trustees to promote good governance.
- If the school is of a religious character, the Local Academy Committee representatives will be required to preserve and develop the religious character of the school.

Who is the appropriate authority for parent elections?

The Board of Trustees for the Severn Federation Academy Trust is the appropriate authority with regard to the election arrangements for parent representatives in the schools which are part of the Trust. The Trustees have delegated the responsibility for holding an election to the Head of school.

Who can stand as and vote for parent governors?

The definition of a parent in education legislation includes:

- all natural parents whether they are married or not;



- any person who, although not a natural parent, has parental responsibility for a child or young person and;
- any person who, although not a natural parent, has care of a child or young person.

And

- * has a child on roll at the time of election.

Parent governors serve for four years.

Are there any additional requirements for eligibility?

To be eligible for being a governor the following terms apply. These criteria are set out in more detail in articles 68 to 80 of the Severn Federation Academy Trust Articles of Association which can be found at www.sfat.uk/key-information/

- A governor must be aged 18 or over at the date of his election or appointment. No current pupil or current student of any Academy shall be a governor.
- A person shall be disqualified from holding or continuing to hold office as a governor if: (a) he has been declared bankrupt and/or his estate has been seized from his possession for the benefit of his creditors and the declaration or seizure has not been discharged, annulled or reduced; or (b) he is the subject of a bankruptcy restrictions order or an interim order.
- A person shall be disqualified from holding or continuing to hold office as a governor at any time when he is subject to a disqualification order or a disqualification undertaking under the Company Directors Disqualification Act 1986 or to an order made under section 429(2)(b) of the Insolvency Act 1986 (failure to pay under county court administration order).
- A governor shall cease to hold office if he ceases to be a governor by virtue of any provision in the Companies Act 2006 or is disqualified from acting as a trustee by virtue of section 178 of the Charities Act 2011 (or any statutory re-enactment or modification of that provision).
- A person shall be disqualified from holding or continuing to hold office as a member of a Local Governing Body if he has not given the undertaking required by Article 45A (or Article 103) as applicable.
- A person shall be disqualified from holding or continuing to hold office as a governor where he has, at any time, been convicted of any criminal offence, excluding any that have been spent under the Rehabilitation of Offenders Act 1974 as amended, and excluding any offence for which the maximum sentence is a fine or a lesser sentence except where a person has been convicted of any offence which falls under section 178 of the Charities Act 2011.
- A person shall be disqualified from holding or continuing to hold office as a governor if he has not provided to the chairman of the Governors a criminal records certificate at an enhanced disclosure level under section 113B of the Police Act 1997. In the event that the certificate discloses any information which would in the opinion of either the chairman or the Chief Executive Officer confirm their unsuitability to work with children that person shall be disqualified. If a dispute arises as to whether a person shall be disqualified, a referral shall be made to the Secretary of State to determine the matter. The determination of the Secretary of State shall be final.



How can I nominate an individual for the role of parent governor?

Nominations can either be for yourself, or someone else. If you would like to self-nominate please email the School Office by the deadline stated in the election letter. To nominate someone for the role, the same process applies, please ensure that you confirm the person you are nominating is willing to stand in the role prior to submitting the nomination form.

Severn Federation Academy Trust Governance Structure

